

Title: Product Requirements

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Record of Revisions

Revision	Date	Description
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1.0 Introduction

1.1 Summary

2.0 Identification of Stakeholders

A list of all parties which come in contact with the product.

Examples: Client, customers, users, lab technicians, manufacturers, marketing, etc.

3.0 Needs Assessment Methods

This process is dependent on the actual product. A plan is developed and catered to the field in which the product resides. A desired order of which stakeholders to contact and the manner in which interviews and questions are given is defined here.

4.0 Voice of Customer and All Stakeholders

The unaltered voice all stakeholders is noted here. A translated version of the actual voice of the stakeholders into an interpretation by the design team is also made to provide context to the stakeholders' wants and needs.

5.0 Additional Inputs

Any outside research in regard to the product and its landscape is noted here. For example, any regulations or standards which the product must follow would need to be noted here.

6.0 References